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CONFIDENTIAL

JUL 21 1954

5-8088

MEMORANDUM FOR: Office of the Comptroller

SUBJECT: Survey of the Office of the Comptroller

25X1A 1. The tentative plan for the inspection of the Office of the Comp-
25X1A troller is as follows: It will begin this week and those directly involved
in the inspection will be [REDACTED]

[REDACTED] is on loan from the DD/A until he goes on leave 18 August.

25X1A 2. It is anticipated that two field trips will be made by [REDACTED] X1A
[REDACTED]

25X1A 3. Mr. [REDACTED] will submit to this Office various regulations perti-
nent to the disbursement of special funds and policies within which the
Comptroller works. In addition would you supply the following: (1) a
25X1A detailed outline of the functions of the Comptroller as he presently under-
stands them, this should include both Headquarters and Field responsibilities;
(2) a synopsis of the system of fund allocation among Agency components and
the system for fund allotments for approved projects and activities, and
explain how projects and activities are approved for allotment purposes;
(3) submit a list of the types of projects and operations over which the
Comptroller cannot fulfill his responsibilities and indicate reasons why;
(4) summarize how the Comptroller can control expenditures at Headquarters
and abroad, indicate the extent of the delegation of Comptroller responsi-
bility to others in overseas installations. *with*

4. Other special requests will be forthcoming on various kinds and
types of projects which should be examined before the investigators leave
for the Field survey.

25X1A [REDACTED]
LYMAN B. KIRKPATRICK
Inspector General

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